Hunter Local Land Services

**NRM Partnerships Grants Application Form**

**This form should be used to apply for funding under the Hunter Local Land Services Partnership Funding for public land managers and delivery partners engaging with community organisations for Natural Resource Management activities**.

Your application must include an on ground restoration component.

* Minimum project funding: $30,000
* Maximum project funding $50,000
* Additional administration fees: up to 20% of project funding sought\*

\**Local Aboriginal Land Councils only.*

Please refer to the NRM Partnerships Guidelines when preparing this application.

**Please submit your Application and Map to** [**incentives.program@lls.nsw.gov.au**](mailto:incentives.program@lls.nsw.gov.au)

**Funding is provided from the Australian Government’s National Landcare Program.**

**Open dates 2023:** 16 January 2023 10am

**Closing dates 2023:** 20 March 2023 6pm

**Assessment Dates:** within three weeks of closing date.

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| **1. PROGRAM DETAILS** |  |  |
| **Project Title:**  **Short Description:**  **Project Location:**  **Total Funding Sought (ex GST):**  **Project Proposed Start Date:**  **Project Proposed End Date:** | |  |

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| **2. APPLICANT AND PROPERTY DETAILS** | | | | | | | | | | | | | | | | | | | | |  |
| **Applicant/Land Manager** (The name at the Applicant must match the name of ABN holder if an ABN has been provided) | | | | | | | |  | | | | | | | | | | | | |  |
| **Contact Person** | | | | | | | |  | | | | | | | | | | | | |  |
| **Title/Position** | | | | | | | |  | | | | | | | | | | | | |  |
| Is the applicant an Aboriginal or Torres Strait Islander individual or organisation? | | | | | | | | Yes No | | | | | | | | | | | | |  |
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| **Property Address (Project Location/s)** | | | | | | | | |  | | **Applicant Postal Address**  **Not required if the same as the property address** | | | | | | | | | | |
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| **Contact Details** | | | | | | | | | | | | | | | | | | | | |  |
| Telephone | Home/ Work: | | | | | | | | | | | Mobile: | | | | | | | |  | |
| E-mail | |  | | | | | | | | | | | | | | | | | | |  |
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| **Project Location or Reserve** (This information should be on your Council rates notice) | | | | | Lot/DP/s : | | | | | | | | | | | | | | | |  |
|  | | | | | Reserve: | | | | | | | | | | | | | | | |  |
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| **Registered Business Name**: | | |  | | | | | | | | | | **ABN:** | |  | | | | | | |
| **Community Group Involvement**  Please identify any community Industry, Landcare, Aboriginal groups or other community group that you intend to partner/directly involve in this Project | | | | | | | | | | | | | | |  | | | | | | |
| **Subcontracting arrangements**  Please identify any consultants, contractors or other organisations you will subcontract or engage for services as part of this project  Please identify **Indigenous ranger or aboriginal organisations** proposed to subcontract in this section.\* | | | | | | | | | | | | | | |  | | | | | | |
| **First Nations engagement and training**  What aboriginal training, mentoring, direct employment or other learning activities will be included in this project? | | | | | | | | | | | | | | | |  | | | | | |
| **Previous or current funding**  Have the proposed works or similar works been funded previously/recently by CMA/LLS or from another source?  Does the work you proposed have an existing on title or certificate obligation? (such as BCT or Land management code certificate, or similar)  If yes, please provide details of those project/s and when the projects occurred:  (Also include here if you have applied for other funding sources for this application) | | | | | | | | | | | | | | | |  | | | | | |
| **3. PROJECT DESCRIPTION AND INTENDED OBJECTIVES** | | | | | | | | | | | | | | | | | | | | |  |
| Please provide a brief description of your project and intended objectives. You should refer to the site report provided by the LLS project officer. The description should enable Hunter LLS to understand the activities and actions being undertaken and the size of the project. You need to be as specific as possible to enable the project to be assessed accurately. | | | | | | | | | | | | | | | | | | | | |  |
| **Brief Project Description (what, where and why)**  **What is the longer term plan for this project(beyond the proposed funding submission, or what stage is this if you have a multi staged project plan/concept)?** | | | | | | | | | | | | | | | | | | | | |  |
| **What listed priorities will be targeted in this project?** | | | | | | | | | | | | | | | | | | | | |  |
| **Priority Species (or priority habitats):**   1. Brush-tailed Rock Wallaby 2. Glossy Black-Cockatoo 3. Greater Glider 4. Grey-headed Flying-fox 5. Koala (within Areas of Regional Koala Significance) 6. Long-nosed Potoroo 7. Manning River Helmeted Turtle 8. Platypus 9. Regent Honeyeater 10. Swift Parrot   Spotted Tailed Quoll | | | | | | | | | | **Priority Listed vegetation:**   1. Central Hunter Valley eucalypt forest and woodland 2. Lower Hunter Spotted Gum Ironbark Forest 3. Littoral Rainforest and Coastal Vine Thickets of Eastern Australia 4. Lowland Rainforest of Subtropical Australia 5. Coastal Swamp Oak (Casuarina glauca) Forest 6. White Box Yellow Box Blakelys Red Gum and derived native grasslands   **Other National or State listed priority species/vegetation:** | | | | | | | | | | |  |
| **Which priority sub-catchment will your project be located? (refer to Guidelines map)** | | | | | | | | | | | | | | | | | | | | |  |
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| **Why are you doing this project? What do you aim to achieve?** *For example: An important remnant TEC vegetation was impacted by fire and subsequent transformer weeds and annual weeds. The current NPWS program does not allow for remediation of this site, following initial primary works, but since improved weather conditions an increase in subsequent weeds has occurred. Local Aboriginal Land Council teams and landcare also have an interest in the site, and will be involved in on ground works and educational activities to further engage with community and educate on local weeds impacting the site from adjoining landholders to minimise future weed threats to this important vegetation.* | | | | | | | | | | | | | | | | | | | | |  |
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| **What are you going to do and where (include a map of the proposed site-in section 7)?**  *For example: The project will conduct weed control to assist natural regeneration of the EEC Lowland Rainforest in Rainbow Reserve that was partially impacted by the 2019-20 Bushfires across 5-10 hectares. In addition, NPWS and the volunteer program will install interpretive signage and conduct 2 interpretive walks- a cultural walk (with the local LALC) and Plant ID walk. The project will also support some vegetation and weed assessment of the reserve that will contribute to weed program selected sites, and inform future actions on this site beyond this project.* | | | | | | | | | | | | | | | | | | | | |  |
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| **What is the area (ha)?** *List relevant areas of project activity under the headings below. Add further description if needed and not covered above. Refer to the site report as needed. For example: The project will be done along the Paterson River frontage on our property (see site report for photos and location). The frontage is 1 km long and the average riparian zone fenced off will be 20 m from the top of the river bank, a total of 2 ha in area.*  *If needed, use Six Maps to use the area/length tool.* [*https://maps.six.nsw.gov.au/*](https://maps.six.nsw.gov.au/) | | |
| *Area of river bank vegetation improvement (width(m) x length(m) =area (ha)):*  *Length of river bank vegetation improvement (length (m/km - specify))* | Area:  Length: | |
| *Area of biodiversity protection (weed control, fencing etc) (ha)* | Area: | |
| *Area of biodiversity enhancement- revegetation (ha):* | Area: | |
| *Area of wetland/estuary protection (ha):* | Area: | |
| *Number of fauna surveys/citizen science activities* | Number: | |
| *Number of community events/workshops* | Number: | |
| *Cultural heritage assessment* | Number: | |
| *Further description if needed:* | |  |
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| **4. RISKS AND ADVICE SOUGHT** | | |
| **What are the risks that the project will not be successful?** List the 3-4 main risks *For example: 1) Floods could damage the fence; 2) Gate could be accidentally left open; 3) Drought means that riparian regeneration may not occur effectively.* | | |
| Risk 1: | | |
| Risk 2: | | |
| Risk 3: | | |
| Risk 4: | | |
| **What steps will you take to minimise risks that are within your capacity?** | | |
| Risk 1: | | |
| Risk 2: | | |
| Risk 3: | | |
| Risk 4: | | |
| **What technical advice underpins your application?** Technical advice can include information from your LLS project officer and the site report provided by them, consultants, Landcare and/or producer groups and/or neighbours. Recovery plans, local area plans or other technical reports. | | |
| Other technical advice/alignment to existing plans:  Local Land Services staff advice: (please name staff here) | | |
| **5. RELEVANT LAND MANAGEMENT EXPERIENCE OR PREVIOUS RELEVANT HISTORY/MANAGEMENT ON THE PROJECT LOCATION and ALIGNMENT TO SPECIES RECOVERY OR CONSERATION PLANS OR OTHER TECHNICAL ADVICE** | |  |
| ***Outline your experience in land management as it relates to your application such as relevant training or qualifications you have and/or past projects delivered. Please also identify how the project meets species specific plans or aligns to best practice.*** | |  |
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| **6A. PROJECT IMPLEMENTATION ACTIVITIES** | | |
| |  |  |  |  | | --- | --- | --- | --- | | **Milestone** | **Activities due to be completed in this time (detail key actions)** | **Completion Due By:** | **Mandatory Reporting** | | **Milestone 1- Contract Signing /initiation period** | Contracting signing, Project Planning with key stakeholders & sub-contracting arrangements commence. | 15 April 2022 | n/a | | **Milestone 2- Implementation period** | Establish and submit initial Photo Points for proposed on ground work.  [Insert key Implementation actions] | 15 June 2022 | Submit Progress Report n/a | | **Milestone 3- Implementation period** | [insert other milestones to be completed here] | 15 December 2023 | Staff based verbal or onsite update/progress meeting | | **Milestone 4- Implementation period** | [Insert key Implementation actions] | [insert date] | n/a | | **Milestone 5 Implementation\*/ Completion period** | Submit Photo Points for on ground works.  [insert other milestones to be completed here] | [insert date] | Final Report (12 month projects)  Optional Staff based verbal or onsite update/progress meeting month - **LALCS only**) | | **Milestone 6 Completion period** (optional 18 months of project\*) | Submit Photo Points for on ground works.  [insert other milestones to be completed here] | [insert date] | Final Report (18 Month projects- **LALCs only**) | | **Maintenance**  (please propose your method and duration) | [insert key maintenance to be completed here] | [insert date] | n/a | | \*additional 6 month delivery option for Local Aboriginal Land Councils(LALCs) Only,  All other land managers must complete projects in 12 months timeframe. | | | | | | |

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| **6B. PROJECT PLAN AND BUDGET**  Please detail each of the major works or activities separately in the budget below. Only list activities which achieve the aims of the project (as described in Section 3). Please set these out as one activity per line. All amounts must exclude GST. (An excel sheet budget can also be supplied, and submitted separately) **Note:** For the in-kind contributions community volunteers can cost an in-kind labour component at $40/hour. Grants between $30,000-50,000 (and LALCs additional 20% only)  < Budget Template (click icon to open)- ignore/cancel “pop ups” and use to calculate project costs. | | | | | |
| **Proposed Activity**  Please list, one activity per line, your proposed activities as described in the Project Plan above | **Completion date (month)** | **Total activity cost (=C X D)** | **LLS Funds Sought**  **(excl. GST)** | **Applicant contribution (cash and in-kind)** |
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| **Monitoring Activities (such as Flora or Fauna surveys, Monitoring photos, Transects etc)** |  |  |  |  |
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| **Maintenance (please propose)** |  |  |  |  |
| **Reporting** |  |  |  |  |
|  |  |  |  |  |
|  | TOTAL (A) | **$** | **(Total A) $** | $ |
| **Admin +20% (LALCs Only)- Total B** | TOTAL (B)-LALCs | **Total A X 1.2=** | **(Total B)$** |  |

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| **7. MAP OF PROPOSED PROJECT WORKS** |

Please insert map here or attach separately. Ensure location/town or reference marker (such as street name) is included.

[insert map here]

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| **8. CONFLICT OF INTEREST** |
| **Outline any conflict of interest, either perceived or real, which you may have with Hunter LLS or any director or staff of Hunter LLS. A conflict of interest declaration form must be submitted with your incentives application if you have a conflict of interest. Contact the LLS office for the form if needed:** |
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| **9. DECLARATION AND SIGNATURE** |

**Before signing please ensure your application is complete in all sections as** **incomplete applications will not be considered. Signing means that you have accepted all the terms and conditions of the Program Guidelines including eligibility criteria.**

Successful applicants will need to adhere to the terms and conditions outlined in the Guidelines for Applicants.

If a company or organisation, the applicant must be an authorised representative of the entity.

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| I, |  | |
|  | | *Name and Position/Title of applicant (please print)* |

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| as the applicant confirm that all details outlined in this application are true and correct. |  |  |
| *Signature of applicant* |  | *Date* |