



## Overview of Community Advisory Group Operations

North Coast Local Land Services (NCLLS) Community Advisory Group (CAG) is an “a-political” high level advisory group of key community stakeholder representatives that provide advice to assist NCLLS in its delivery of services and functions

NCLLS CAG will meet twice a year in locations central to the region or by mutual agreement between CAG members. The chairperson shall be the Chair of the NCLLS or an appointed NCLLS Director as Acting Chair. The NCLLS General Manager will attend the CAG meetings in an ex-officio capacity.

NCLLS CAG provides a communication, consultation and engagement forum of key stakeholder representatives and NCLLS. The CAG will provide advice and input to the NCLLS Board in a number of areas such as NCLLS service delivery, regional priorities, emerging issues, opportunities for collaboration and partnerships, advice on delivery of key strategies affecting NCLLS services and functions (eg NCLLS Strategic Plan, Catchment Action Plan, State Biosecurity and Emergency Management Plans, etc), and communication networks.

It is expected that the individual members of the NCLLS CAG will understand the functions and services of NCLLS; have the support of, and ability to represent, their sector/organisation; be an effective conduit for information flow between their respective sector/organisation and the CAG members and NCLLS; help build a cooperative and effective CAG; have a desire to find solutions to problems affecting NCLLS service delivery.

Membership will be sought via an open “expression of interest” process seeking community representatives. Following the selection process successful candidates will be appointed to the NCLLS CAG for a period up to 3 years.

Should the appointed representative be unavailable for a scheduled meeting alternate representative arrangements will be organised between the appointed representative and the NCLLS.

Non Government representatives will be recompensed for sitting, travel and relevant out of pocket expenses. NCLLS will provide catering and staff resources to support the operation of the CAG as required.

Full details of the roles and operation of the NCLLS Community Advisory Group are in the NCLLS CAG Terms of Reference.