

1. FLOOD READINESS CHECKLIST

Identify the risks and hazards on your property

How flood ready are you?

Complete this flood readiness checklist to find out. Compile the list of actions you need to carry out on the blank page provided.

LIVESTOCK AND HORSES

Risk: My livestock and horses can be injured or drown

Solution: I have access to high ground for my livestock and horses

- I have high ground available that can cater for all livestock
- I have separate stables or access to portable yards for my horses which are located on high ground
- I have identified alternative site(s) that are available for my livestock and horses, and the landowner has agreed to allow me access when a flood is likely
- The access to my high ground is clear of debris and easy to get to. My high ground has access to fresh water supply for at least 3 days
- My high ground has fodder available or sufficient fodder is stored on site for at least 5 days
- My livestock and horses have used the high ground/ stables previously and are familiar with the area
- My high ground has shading and/or a windrow

Solution: I have alternative arrangements to move stock

- I have a livestock carrier or arrangements with another livestock carrier to move my livestock when a flood is likely
- I have a horse float or arrangements for access to a horse float to move my horses when a flood is likely
- The roads, bridges and muster routes to the property are useable in severe weather
- The time required to move livestock/horses off my property to other locations is known
- I will consider selling my stock

Solution: I am aware of the different needs of my livestock and horses

- I know the temperament of my livestock and horses and whether they need to be separated from other animals
- I keep a record so I know if any of my livestock/ horses need extra care e.g. pregnant, vaccinations, medical treatment
- I store my vet medicines and treatment plans where I can get them quickly in an emergency
- I have an alternative cooling source for medicines that will need to be refrigerated e.g. 12 volt fridge

Solution: I can provide emergency first aid for my livestock and horses

- I know how to provide basic first aid to my livestock
- I have a livestock first aid kit e.g. bandages, saline solution, cool pack, antibacterial solution
- I have contact details for my vet
- I have transport available for carrying injured horses if needed

FENCES AND GATES

Risk: I could lose fencing.

Solution: My fences are in the most appropriate location to allow flood waters to pass without damage

- My fencing is made from appropriate and sturdy materials
- My fencing has no gaps or breaks and is in good repair
- My fencing is free of debris and weeds
- My gates are secure and can easily be opened when needed

- My neighbour (or other emergency nominee) have the keys/codes to my gates
- In flood times my gates are unlocked to allow access for emergency vehicles
- I have the tools and enough materials to do emergency repairs to my fences and gate

OBJECTS THAT CAN BE WASHED OFF OR ONTO MY PROPERTY

Risk: *Moving objects can cause injury and damage my property and fences*

Solution: *My property is clear of objects that can be moved by flood waters*

- My property is free of waste and unused items that can cause hazards e.g. tractor parts, car bodies, bale feeders, piles of wire, old fence posts, tools, skip bins
- The shipping containers on my property are secured so they will not be washed away by flood waters
- My vehicles are parked in a secure place where they cannot be washed away by flood waters. e.g. ute, tractor, car, caravan, trailer
- I can move my vehicles to a high area off my property if required
- My farm tools and machinery are stored in a secure place where they cannot be washed away by flood waters
- My round bales are stored in a secure area where they cannot be washed away by flood water

Risk: *Objects can be washed onto my property and cause damage or injure livestock*

Solution: *I know what could be washed onto my property and take action to prevent it*

- I am aware of what the hazards are on the properties around mine that could be washed onto my property and cause damage
- I have arrangements with my neighbours to take action to prevent livestock/horses being washed onto my property e.g. unlock gates, cut fences
- I monitor what is in the catchment that could wash onto my property and take action to have them maintained or removed e.g. noxious riparian weeds, car bodies

CHEMICALS AND FUEL

Risk: *Chemicals and fuel stores can be damaged or washed away by flood waters and leak*

Solution: *My chemicals and fuels will not be affected by flood waters*

- I have removed all old and unnecessary chemicals, waste oil and fuel from my property
- I have an inventory of all chemicals and fuel on my property
- All chemicals and fuels are stored in a secure, lockable shed with adequate ventilation
- All chemicals and fuel are stored off the ground
- My fuel tanks are secured to the ground
- The place where my chemicals and fuel are stored is waterproof or, I have sandbags available to prevent water from entering

EMERGENCY INFORMATION AND FLOOD PLAN

Risk: *If I don't know what to do when a flood is coming I put myself, my livestock and my property at risk of injury and damage*

Solution: *I know when a flood is likely and what to do*

- I have a list of emergency contact numbers and sources of information about floods including on the radio and internet
- I am part of a phone tree for passing on information to neighbours and other people in the community about what is happening
- I understand what the warnings mean that are given by NSW SES and BoM
- I know the local triggers that mean a flood is likely e.g. river heights, rain levels in other areas
- I have a flood plan and know what to do at different warning levels and triggers e.g. move pumps, start moving livestock
- I have a nominated person to put my flood plan in place if I am away from my property and they have agreed to do this

PREPARE TO BE ISOLATED

Risk: My property can become isolated

Solution: I have enough supplies to last 5 days

- I have enough clean water for drinking to last 5 days
- I have enough non-perishable food that doesn't need to be cooked or stored in a fridge for 5 days, or I have alternative cooking and cooling e.g. gas, bbq, 12 volt fridge
- I have a first aid kit and enough medicines for 5 days
- I have all the contacts I need in an emergency e.g. written list, stored in phone. I have a battery-operated radio
- I have alternative power sources for my electricity and my phone e.g. generator and fuel, solar power, two way radio, inverter
- I have a torch and batteries or other source of lighting e.g. solar power lights. I have enough blankets and warm clothes stored in a dry area plus sandbags or alternative
- I have enough food, water and all the things I need for my pets
- I have a safety distress sheet or similar so I can alert people and emergency services that I need help e.g. V sheet

PREPARE TO BE EVACUATED

Risk: I might be evacuated and have to stay somewhere else for a few days

Solution: I have a plan for what needs to be taken

- My legal and important documents (e.g. birth certificate, passport) are stored in a waterproof sleeve and kept in a place where I can quickly access them
- My scripts are up to date and my medicines are stored in a place where I can quickly access them
- I have an emergency bag which includes clothes, toiletries and medicines ready to take with me if I am evacuated
- I have a secure waterproof place to store my important personal belongings e.g. photos, mementos
- I have emergency contacts, devices (laptop, mobile phone) plus food and vaccination details for pets

CLEAN UP AND REPAIRS AFTER THE FLOOD

Risk: If I don't know what to do after a flood I can't get things back to normal

Solution: I have a plan for what needs to be done after a flood

- I have enough tools and materials stored to fix essential fences and clear trees and branches that have fallen on my property
- I have arrangements with my neighbours and other farmers to share tools and work together to fix things that are dangerous or unsafe
- I have the appropriate cleaning products and protective clothing to clean up areas affected by contaminated water from septic tanks, chemical or fuels
- I know what to do with livestock carcasses and who to contact if I need help
- My livestock can be clearly identified if they are found off my property e.g. NLIS devices or tags
- I have an inventory of all heavy machinery, vehicles and major equipment on my property
- I have sufficient fodder stored if my pastures are damaged, unsafe or unable to be used by livestock
- I will consider selling my stock if I don't have sufficient fodder

ENSURING MY BUSINESS CAN CONTINUE TO OPERATE

Risk: I am a Primary Producer and I can't continue production if I don't have all the things I need

Solution: I have alternatives for the essential services and things I need

- I have essential business documents stored in a safe, waterproof area and back ups of electronic documents
- I have a generator or alternative source of power
- I have an alternative power source for my mobile phone, computer and other business equipment
- I have enough essential materials and resources stored to keep my business running for 5 days
- I have important supplier and distributor contacts available
- I have a business continuity plan which identifies alternatives for what I will do if I cannot use my normal systems for transport, IT, supplies, storage and staff

Flood readiness action plan

Make a list of any actions or tasks from the checklist that you need to undertake to make your property flood ready.

RISKS	ACTION STEPS / TASKS	RESOURCES	DATE OF COMPLETION	COMPLETED
	<i>What will be done?</i>	<i>What additional resources do you need?</i>	<i>When will you complete this task?</i>	<i>Tick this box once the task is completed</i>
LIVESTOCK AND HORSES				
FENCES AND GATES				
OBJECTS THAT CAN BE WASHED ONTO MY PROPERTY				
CHEMICALS AND FUEL				
EMERGENCY INFORMATION AND FLOOD PLAN				
PREPARE TO BE ISOLATED				
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