



Coffs Harbour & District Local Aboriginal Land Council

Cnr Pacific Highway & Arthur Street, Coffs Harbour NSW 2450

PO Box 6150, Coffs Harbour Plaza NSW 2450

Phone (02) 6652 8740 Email: admin@coffsharbourlalc.com.au

Koala Officer ROLE DESCRIPTION

Position Type:

Full-time role (35 hours/week) to June 2026.

Remuneration:

\$100,000 per annum (including Superannuation & annual leave loading).

Location:

The Koala Officer will be based in the Coffs Harbour region, working for the Coffs Harbour and District Local Aboriginal Land Council (CHDLALC). The Koala Officer will be required to regularly travel around the Gumbaynggirr Nation (i.e., Coffs Harbour, Clarence Valley, Glen Innes Severn, Bellingen and Nambucca LGAs) to support koala conservation actions.

About the NSW Koala Program:

The NSW Government is committed to doubling our precious koala population by 2050. The Government announced more than \$190 million in funding to meet this goal. This is the single largest investment in koala conservation in Australia.

The NSW Government acknowledges that Aboriginal communities throughout NSW have a strong role to play in ensuring the long-term health of koalas and their habitat. Therefore, the NSW Koala Strategy is investing \$600,000 to continue supporting actions under the Good Gumbaynggirr Koala Project. The funding will allow CHDLALC to employ a dedicated Koala Officer to continue to engage community and deliver cultural conservation actions to securing koalas in the region. This funding will support actions such as traditional habitat restoration, cultural burning in key koala locations, Aboriginal research projects and development of a cultural training framework for Aboriginal Rangers.

About the Koala Officer Role:

The Koala Officer role has been created to support CHDLALC's implementation of the Good Gumbaynggirr Koala Country Plan and the broader Gumbaynggirr Nation to achieve their respective koala conservation actions. As such, the Koala Officer role will be quite varied, depending on the specific needs of Gumbaynggirr community and CHDLALC, although the primary focus will be to engage community, councils and deliver cultural conservation actions for koalas.

Reporting:

The Koala Officer reports directly to the CHDLALC Chief Executive Officer and the Gumbaynggirr Regional Koala Partnership Advisory Committee which comprises representatives of the Gumbaynggirr Nation, CHDLALC and NSW Government representatives.



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Roles and Responsibilities:

- Assist the Gumbaynggirr community and CHDLALC to locate and prioritize strategic areas for koala conservation work
- Prioritize and implement local and regional koala conservation activities and events from the *Gumbaynggirr Good Koala Country Plan*.
- Develop, coordinate, and maintain monitoring/reporting systems for traditional koala conservation
- Manage contracts, if required.
- Investigate Grant opportunities.
- Coordinate regional communications and events with the broader Gumbaynggirr community.
- Develop traditional *Koala Information Packages* for community and other communication Toolkits as required.
- Conduct koala conservation workshops and education activities.
- Provide regular progress reports to the Chief Executive Officer and the Advisory Committee.
- Develop and implement Annual Workplans.
- Prepare Annual Reports on project activities in accordance with KPI's and Annual Workplans.

Essential Requirements:

- Demonstrated experience in natural resource management.
- Demonstrated experience in community engagement, in particular working with Aboriginal communities.
- Demonstrated experience in project management including competency in use of MS Word and MS Excel.
- Great written and verbal communication
- Current Driver's License
- Own reliable vehicle

Desirable Requirements:

- Qualifications in Environmental Science, Land management or a related discipline.
- Demonstrated experience in koala conservation
- Competence in GIS and mapping.
- Experience in writing Grant applications.
- Experience in coordinating forums and events.

Additional Information:

The position will require extensive travel around the Gumbaynggirr Nation. Attendance at meetings outside of normal work hours may also be required at times. The successful candidate may be required to use their own vehicle for work-related travel and will be reimbursed at the relevant per km ATO rate.



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How to apply:

To apply for the position, submit the following to ceo@coffsharbournlalc.com.au

1. Cover Letter (2 pages max) that addresses why you are interested in this role, what you will bring to the role and what you will get out of the role. Current Resume (3 pages max), including contact details for two referees.

Closing date:

Applications close at 5pm Friday 23 September 2022.

For further information about the position, please contact Chris Spencer on 0408 264 887 or

ceo@coffsharbournlalc.com.au