



Event Number (LLS office use only)

[Empty box for Event Number]

Hunter Local Land Services Grant Application Form – 2022/23

This form can be used for applying for funding under any Hunter Local Land Services (LLS) Grants Programs. Please refer to the Grants Program Guidelines for further information about the terms and conditions of applying for LLS funding.

Funding for LLS Grants programs is provided from a variety of sources including the Australian Government, New South Wales Government and Hunter Catchment Contributions.

1. PROGRAM DETAILS

What LLS Grant Program are you applying for funds through? Climate Ready Aquaculture Incentives Program

Note: Your application may also be considered for funding under other LLS Programs.

2. APPLICANT AND PROPERTY DETAILS

Applicant (The name at the Applicant should match the name of ABN holder if provided)

Contact Person Mr/Mrs/Ms

Lessee(s) (if not applicant) Mr/Mrs/Ms

Is the applicant an Aboriginal or Torres Strait Islander individual or organisation? [] Yes [] No

Location of land base and leases

Applicant Postal Address

Postcode

Postcode

Contact Details

Telephone Bus: Mob: Facsimile

E-mail

Lease Numbers

Area of proposed project Ha (in hectares – please check with your LLS officer if unsure)

Total Area of Leases Ha



ABN and GST Status

Are you currently registered for GST? Yes No

Registered Business name: ABN:

Group membership

Are you affiliated with an industry association or group? Yes No

Group name:

Oyster Farm Profile

Have you completed an **Oyster Farm Profile**? Yes No

3. Project Description

Please provide a description of your project and the objectives you are aiming to achieve. Include your production, environmental, cultural and social objectives and your approach to managing Work Health and Safety risks.

Area with horizontal dotted lines for project description.



4. Risks and Work Health and Safety

What are the Work Health and safety risks of your project? For example: 1) *Accident, injury or near miss while operating project activities from a boat;*

What are the risks that the project will not be successful? For example. 2) *Vehicle/boat breakdown preventing completion of project works; or 3) adverse weather affecting project activities*

Risk 1:

Risk 2:

Risk 3:

Risk 4:

What steps will you take to minimise risks that are within your capacity? For example: 1) *Ensure Liability Insurance is valid and compliance with all WHS regulations is enforced;* 2) *Regular servicing of boat and engine to minimise risk or breakdown*

Risk 1:

Risk 2:

Risk 3:

Risk 4:

5. TECHNICAL ADVICE AND CONSULTATION

Please provide details of what advice you have sought or consultation you have undertaken in developing your application.

Blank dotted lines for providing details of technical advice and consultation.

6. OYSTER FARMING EXPERIENCE

Please provide an outline of your experience in oyster farming, including details of any relevant training or qualifications you have e.g. water quality monitoring

Blank dotted lines for providing details of oyster farming experience.



7. PROJECT PLAN

What are you proposing to achieve through implementing the project (outcomes)? <i>Examples: Reduce generation of tar treated timber waste by changing the materials used.</i>	What works or activities will you undertake? <i>Examples: Replace x number of tarred timber posts, sticks, trays with alternative materials e.g. Woodshield posts, floating bags etc</i>	Completion date? (month & year) <i>(Implementation of projects must be completed by 31 March 2023)</i>



8. PROJECT BUDGET

Note: For estimate purposes oyster farmers groups should cost their in kind labour component at **\$50/hour**.
 LLS funding is provided exclusive of GST. Please see the LLS's *GST Fact Sheet* for more advice on funding and the GST implications.

Proposed activity/work/action <i>Examples: Remove old posts, Install new posts</i>	Unit of Measure	Quantity	Unit Cost	LLS Funds Sought (excl GST)	Own Cash Contribution#	Own In-kind	Total – funds sought + in kind+ cash contribution (excl. GST)	GST
<i>Eg. Purchase floating bags & clips</i>	<i>Each</i>	<i>200</i>	<i>\$5</i>	<i>\$500</i>	<i>\$500</i>	<i>\$0</i>	<i>\$1000</i>	<i>\$100</i>
<i>Eg. Installation of posts, line and floating bags</i>	<i>Hours</i>	<i>40</i>	<i>\$30</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1200</i>	<i>\$1200</i>	<i>\$0</i>
TOTALS								

NOTES: An excel version of the budget sheet is available from your LLS Officer
 #Growers must have a cash contribution that matches the funds sought from LLS; applicants may apply for up to \$5,000 from LLS.



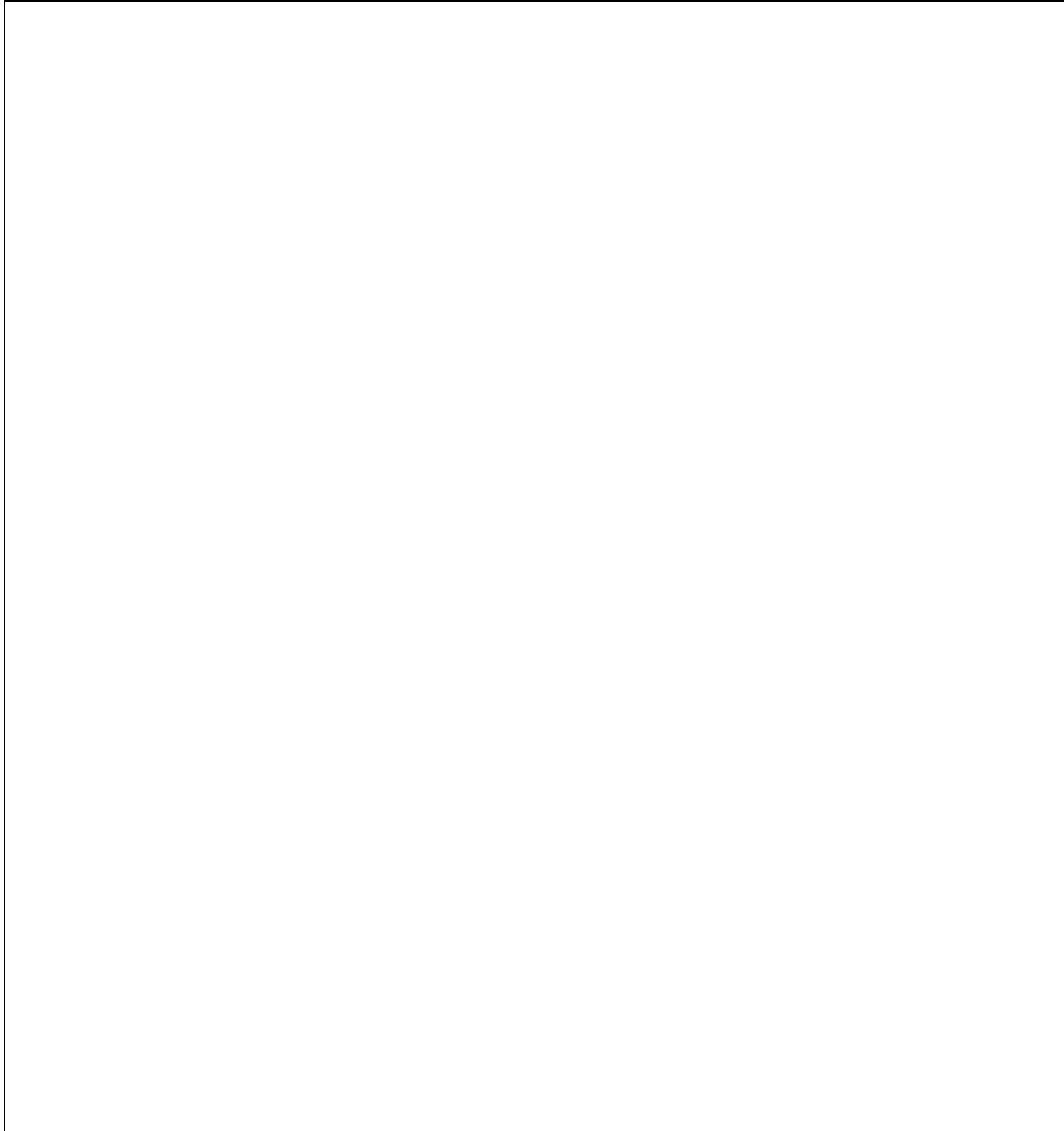
9. MONITORING, MAINTENANCE AND REPORTING		
How will you monitor whether your project is achieving the Outcomes? (BOLD rows are mandatory)	Tick adopted monitoring techniques.	Frequency or due date
Photo-point monitoring	<input type="checkbox"/>	
Before and after photos of works	<input type="checkbox"/>	
Stock tracking (e.g. OysterCloud, SmartOyster)	<input type="checkbox"/>	
Final Report	<input type="checkbox"/>	
	<input type="checkbox"/>	
How do you plan to maintain infrastructure to ensure lasting benefits?		

10. PUBLIC LIABILITY INSURANCE		
	Yes	No
I currently have Public Liability Insurance and a copy is attached		
If you currently don't have this insurance coverage, are you willing to acquire \$10 million public liability coverage, if you are successful?		

11. MAP OF PROPOSED PROJECT WORKS

Your LLS case officer will be able to provide you with a map of your project area and works proposed for inclusion in your application.

You may also wish to provide photographs or a sketch of the proposed project site in the space provided below to support your application.



12. CONFLICT OF INTEREST

Outline any conflict of interest, either perceived or real, which you may have with Hunter LLS or any director or staff of Hunter LLS. A conflict of interest declaration form must be submitted with your incentives application if you have a conflict of interest. Contact the LLS office for the form if needed.

13. DECLARATION AND SIGNATURE

Before signing please ensure your application is complete in all sections as incomplete applications will not be considered. Signing means that you have accepted all the terms and conditions of the Program Guidelines including eligibility criteria.

Successful applicants will need to adhere to the terms and conditions outlined in the Program Guidelines.

If a company or organisation, the applicant must be an authorised representative of the entity.

I, _____
Name of applicant (please print)

as the applicant confirm that all details outlined in this application are true and correct.

Signature of applicant *Date*

If you are applying to undertake a project on a lease of which you are not the lessee, the lessee must also sign the application. If the lessee is a company or organisation, the signatory must be an authorised representative of the entity.

I, _____
Name of lessee (please print)

as the lessee grant permission for the applicant to undertake the project on the lease and confirm that I will be bound to all details outlined in this application.

Signature of lessee *Date*

Submission details for each Program are presented in the Program guidelines.